



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u>	<u>Interviewer:</u> Mallory Sullivan	RFA #17 – 43
<u>Name of Person(s) Requesting Assistance:</u> [REDACTED] Student [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u>		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student (graduated June 2017)		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> [REDACTED], Student [REDACTED]		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☒

Category: *(Please check at least one)*

<input type="checkbox"/> Age	<input type="checkbox"/> Color	<input type="checkbox"/> Creed	<input type="checkbox"/> Disability	<input type="checkbox"/> Veteran Status
<input type="checkbox"/> Marital Status	<input type="checkbox"/> National Origin	<input type="checkbox"/> Race	<input type="checkbox"/> Religion	<input type="checkbox"/> Retaliation
<input checked="" type="checkbox"/> Sex/Gender	<input type="checkbox"/> Sexual Harassment	<input type="checkbox"/> Sexual Orientation	<input type="checkbox"/> Employment	<input type="checkbox"/> Genetic Information
<input type="checkbox"/> Gender Identity or Expression				

Time Line		
Date	Item	Comments
05/05/2017	Prof [REDACTED] email to Langley	Report of "distressing incident of a sexual nature on Wednesday [May 3, 2017] involving a male student during a [REDACTED]."
05/05/2017	Langley call to Prof. [REDACTED]	Female student was conducting a [REDACTED] with a male student as a [REDACTED]. The male student was looking at her in a weird way, smiling, and not responding to regular communication cues. When she was [REDACTED] him at the end of the [REDACTED], she noticed he was touching his genitals over his clothing. She thinks that he doesn't know that she noticed, but also that he doesn't know it was inappropriate. They know the identity of the male student and he is a student in Prof [REDACTED] class. Prof. [REDACTED] has concern about the safety of other female students.
05/05/2017	Mallory call to Prof. [REDACTED]	The incident happened on Wednesday afternoon (5/3). Prof [REDACTED] was informed about 2:00-3:00 PM on Wednesday. The male and female student were the only two people in the room. At first when the [REDACTED] started she noticed that he was staring at her mouth, this seemed odd. Then he very clearly and explicitly touched his penis while she was talking to him. She doesn't think that he realized how obvious it was to her or that she saw. She

		wanted him to leave immediately, but did not address the behavior with him. The male student's name is [REDACTED]. The female student's name is [REDACTED]. [REDACTED] shared with Prof [REDACTED] that she is not interested in filing any type of complaint; she just wants to prevent this behavior from happening again. Prof. [REDACTED] did not sense from [REDACTED] that she thought this was an urgent concern. Prof. [REDACTED] will email [REDACTED] this evening (5/5) to inform her that Mallory Sullivan will contact her on Monday.
5/8/2017	Mallory email to [REDACTED]	Provided information about the role of the EO office, yellow card resources, and invited student to meet with the EO office.
5/21/2017	[REDACTED] email to Mallory	Delayed response because [REDACTED] was sick, she is doing well. "My concern is only for others experiencing something similar. For that reason, I am willing to meet." Request meeting for 5/24.
5/22/2017	Mallory email to [REDACTED]	Yes, available 5/24. Invite for meeting 5/25 at noon.
5/23/2017	[REDACTED] email to Mallory	Request meeting for 5/31 at 1:00 PM.
5/23/2017	Mallory email to [REDACTED]	Confirm 5/31 at 1:00 PM
5/30/2017	[REDACTED] email to Mallory	Cancel 5/31 meeting
5/31/2017	Mallory email to [REDACTED]	Offer meeting dates for 6/5 or 6/7
06/04/2017	[REDACTED] email to Mallory	Request meeting for 6/7 at 3:00 PM.
06/05/2017	Mallory email to [REDACTED]	Conflict on 6/7 at 3 PM, offered alternate times on 6/7
06/08/2017	[REDACTED] email to Mallory	Request meeting for 6/12 at 1:00 PM.
06/08/2017	Mallory email to [REDACTED]	Confirm 6/12 at Noon
6/12/2017	Mallory and [REDACTED] meet at EO	[REDACTED] conducts [REDACTED] in the [REDACTED] department. The [REDACTED] usually are facilitated in groups, but this year she was primarily [REDACTED] 1-1. About a month ago there were a lot of students coming in to participate in [REDACTED] as credit for their courses. Generally when students come in to participate in [REDACTED] they are pretty formal. For [REDACTED] she was [REDACTED] students came in, signed a [REDACTED]. [REDACTED] the whole process typically took about 12 minutes. When [REDACTED] came in [REDACTED] realized he was not looking her in the eyes but instead looking at her mouth, which seemed odd. While [REDACTED], [REDACTED] was sitting about a foot and a half away from [REDACTED] on the same side of the low desk. While reading, she saw him stroke all the way down his penis and then back up. Then he left his hand on his penis until he needed to use his hand to sign a form, which was fairly soon after. [REDACTED] had never seen [REDACTED] before and has not seen him since. She did realize that she has graded his assignments though as a TA, although she does not attend the classes in person. She reported that she has doing fine since this incident

		and has good self-care, but that she is concerned about this behavior continuing and concerned that he does not know that what he did is not ok. Her preferred outcome is for [REDACTED] to be made aware of this behavior and to know what it cannot happen again. She said it is possible that it was an unconscious action for him, and therefore attention needs to be called to it.
7/5/2017	Mallory call to [REDACTED]	No answer.
7/7/2017	Mallory call to [REDACTED]	Mallory spoke with [REDACTED] and informed him about the EO office. Mallory shared that an issue, not a formal complaint, came to my attention and she wanted to discuss it with him. Mallory shared that during a [REDACTED] that he participated in he touched his penis in a way that made the female [REDACTED] facilitator very uncomfortable. The female facilitator was not sure if he was aware of his action. [REDACTED] stated that he was not. Mallory informed him that she/EO is not making a judgment as to whether or not this occurred, but wanted to let him know that is it did the impact it had, that it should not happen, and have it be brought to his attention. Mallory informed [REDACTED] about retaliation and he said that he understood and that, in any case, he could not recall who the facilitator was.
7/7/2017	Mallory call to [REDACTED]	Left a message that we were able to get a hold of the student involved in the issue that she brought to our attention and speak with him, requested a call back if she has any questions.
7/7/2017	Mallory call to Prof. [REDACTED]	Informed that we followed-up with both students. [REDACTED] asked if there was a concern that would suggest that he should not allow [REDACTED] to participate in any future [REDACTED]. Mallory informed that the reporting student was not interested in any type of formal action (and while there are situations where EO can override those wishes, those factors did not appear to be present here) as such absent a finding or due process [REDACTED] should not be limited from participating the programs and activities of the department. Please let EO know if there are any future issues, patterns, or questions.